

**PROPOSED
MINUTES
of the**

APPROVED MINUTES
February 20, 2019
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome

**MEMBERS
PRESENT:** Mr. Robert Strick
Mr. Jack Bell
Mrs. Mary Haskell
Ms. Kelly Howe
Mr. Mark Leighton

MOTION Leighton
SECONDED Bell
APPROVED 4/23/19

**MEMBERS
ABSENT:** Mr. Robert Sullivan
Mrs. Suzanne Vimislik

**ALSO
PRESENT:** Mr. Roland Doig, Superintendent
Ms. Natalie Brubaker, Assistant Superintendent
Ms. Karen Mullins, District Clerk
Mr. Ethan Berry, Business Executive
Mr. Mark Gorgos, School Attorney
Mr. Ralph Schuldt

Mr. Robert Strick, Board President, called the meeting to order at 6:01 pm.

RECORD OF ATTENDANCE – Mrs. Haskell made a motion, seconded by Mr. Leighton, to accept into record the attendance for the February 20, 2019, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

APPROVAL OF MINUTES – Mr. Leighton made a motion, seconded by Mr. Bell to approve the minutes of the January 16, 2019, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – No Report

FINANCIAL REPORT – Mr. Bell made a motion, seconded by Mrs. Howe, that the Board acknowledges receipt of the January financial reports. Upon vote the motion was approved unanimously. (5 yeses)

SUPERINTENDENT'S REPORT –

Resolutions – Mrs. Howe made a motion, seconded by Mr. Bell, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 3 services recommended on the CPSE list dated 1/25 – 2/1/19
- Authorize the 31 services recommended on the CSE list dated 1/9 – 2/8/19

Retirements – that the following retirements be approved:

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>	<u>Effective Date</u>
Rebecca Eggleston	School Nurse	2012 – 2019 (7)	6/30/19
Deborah Bunker	Teacher	1990 – 2019 (29)	6/30/19
Seth Cosens	Teacher	1987 – 2019 (32)	6/30/19
Margaret Guyette	Teacher	1999 – 2019 (20)	6/30/19
Patricia Hatch	Computer Lab Aide	1987 – 2019 (32)	6/30/19

Resignation – that the following resignation be approved:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Erin Matthews	School Nurse	High School	2/27/19

Leave of Absence – that Ray Haskell, Brookside teacher, be granted a medical leave of absence from March 6 through May 1, 2019.

Non-Instructional Appointment – that the following non-instructional appointment be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Mary Farley	School Nurse High School	As Per Contract	3/4/19

Instructional Substitute Appointments – that the following instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
James Gleason	Substitute Teacher – Certified	As Per Contract	2/21/19
Patricia Crockett	Substitute Teacher – Non-Certified	As Per Contract	2/21/19
Mary Chesna	Substitute Teacher – Non-Certified	As Per Contract	2/21/19
Corbin Henry	Substitute Teacher – Non-Certified	As Per Contract	2/21/19
McKenzie Townsend	Substitute Teacher – Non-Certified	As Per Contract	2/21/19

Non-Instructional Substitute Appointment – that the following non-instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Shayna Lee	Substitute Teacher Aide	\$11.10 Per Hour	2/21/19

SAT Advisors – that Dan Simonds and Debra Merrell be approved to teach SAT review classes for the 2019-20 school year at a stipend of \$1,000 each.

Athletic Department Appointments – that the following athletic department appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Alyssa Barrett	Lifeguard	As Per Contract	2018-19 School Year
Thomas Ethan Brusso	Lifeguard	As Per Contract	2018-19 School Year

Bid Awards – that the following bids be approved:

- RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Food Services, that the Susquehanna Valley Board of Education approve the Geo Preference Bid and that it be awarded to the following vendors: Cascun Farms, Catskill Cattle Company, Russell Farms, Headwater Food Hub, Fantasy Fruit Farm, Stony Brook: Whole Hearted Foods
- RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Food Services, that the Susquehanna Valley Board of Education approve the Meat & Cheese Bid for the months of March-April and that it be awarded to the following vendors: Sysco, Lupos, Slate, Renzi, Ginsberg, BC Provisions

School Policies/Administrative Regulations – 1st Reading – that the following school policy/administrative regulation be reviewed:

- that the new School Policy #7530, Child Abuse and Maltreatment, be reviewed. Second reading/adoption to be recommended at the March 20, 2019, Board of Education Meeting.
- that the new Administration Regulation #7530R, Child Abuse in an Educational Setting and Prohibition of Silent Resignations, be reviewed. Second reading/adoption to be recommended at the March 20, 2019, Board of Education Meeting.

2019-20 School Calendar – that the school calendar for 2019-20 be approved as proposed.

Insurance Recovery Appropriation – that the Susquehanna Valley Board of Education does and hereby approves an increase to the 2018-2019 General Fund Budget in the amount of \$4,463.53 for insurance recoveries associated

with damage to the Brookside Elementary floor, and hereby appropriates the amount into the General Fund as follows: Use: \$4,463.53 to A 1621.420-10-130 (Maintenance Contract Building & Grounds)
Source: \$4,463.53 to A-2680 (Revenues-Insurance Recoveries)

Donation – that the Board of Education hereby accepts the generous donation from 21st Century Pools & Spas in the amount of \$350 to be used for participant fees of the Learn to Swim Program. The funds will be deposited into F 2770-99Z20 (Swim Program-Other Revenues).

Tax Refund – Resolved, upon the recommendation of the Superintendent of Schools, following receipt of an executed Application for Refund or Credit of Real Property Taxes from David C. Hamlin, Director of Broome County Real Property, that an error was made in the 2017-18 tax year and the overpayment should be refunded as follows:

NAME:	Blue Ridge Park LLC
PROPERTY ADDRESS:	227 NYS Rte 7 Conklin, NY 13748
TAX MAP #:	228.03-1-16
ASSESSMENT 2017-2018:	
REFUND:	\$1,068.51
REASON:	Enhanced STAR amount was incorrectly calculated

Budget Transfers – that the following budget transfers be approved:

From	To	Amount
A 1620.431-10-130	A 1621.420-10-130	\$41,000.00
A 1620.432-10-130	A 1621.420-10-130	\$61,000.00
A 2250.472-99-400	A 1621.420-10-130	\$15,000.00
A 5510.512-07-650	A 1621.420-10-130	\$37,000.00
A 9010.800-99-700	A 1621.420-10-130	\$65,000.00
A 9030.800-99-700	A 1621.420-10-130	\$70,000.00
A 9060.800-99-700	A 1621.420-10-130	\$250,000.00
A 2250.150-01-400	A 1621.420-10-130	\$45,000.00
A 5510.160-07-650	A 1621.420-10-130	\$85,000.00
A 2810.150-06-452	A 1621.420-10-130	\$25,000.00
A 9050.800-99-700	A 1621.420-10-130	\$10,000.00
A 5510.165-07-65001	A 1621.420-10-130	\$30,000.00
A 2110.142-99-990	A 1621.420-10-130	\$50,000.00
A 9040.800-99-700	A 1621.420-10-130	\$9,000.00
A 5510.416-07-650	A 1621.420-10-130	\$7,000.00

BOCES Final Request for Services – Mr. Leighton made a motion, seconded by Mrs. Howe, that the Board of Education of the Susquehanna Valley Central School District will participate in the attached services during 2019-2020 to the extent indicated. The Board of Education agrees to pay Broome-Tioga BOCES the charges identified on the base contract according to the schedule as determined by Broome – Tioga BOCES. Also, be it resolved that payments on supplemental contracts will be implemented by the district in accordance with the Broome – Tioga BOCES requirements.

Upon vote the motion was approved unanimously. (5 yeses)

SEQRA Resolution – Mrs. Haskell made a motion, seconded by Mr. Bell, that the Susquehanna Valley Central School District Board of Education, hereby declares the Susquehanna Valley Central School District as the Lead Agency for purposes of the State Environmental Quality Review Act and regulations (SEQRA), associated with the High School Addition project.

Upon vote the motion was approved unanimously. (5 yeses)

SEQRA Resolution #2 – Mrs. Howe made a motion, seconded by Mr. Leighton, WHEREAS, the Susquehanna Valley Central School District Board of Education (the “Board”) has considered the effect upon the environment of the

proposed High School Addition project listed in the State Environmental Quality Review Act Process Record Sheet submitted at this meeting, and

WHEREAS, the Board has received and reviewed the State Environmental Quality Review Act Process Record Sheet prepared and submitted in connection with the Project in connection with the Project, now therefore

BE IT RESOLVED, that the Susquehanna Valley Central School District Board of Education, acting as Lead Agency for purposes of the State Environmental Quality Review Act and regulations (SEQRA), hereby determines that the Project is a Type II action which will not have a significant impact on the environment and is not subject to review under SEQRA.

Upon vote the motion was approved unanimously. (5 yeases)

ASSISTANT SUPERINTENDENT'S REPORT – Mrs. Brubaker reported that kindergarten registration packets are currently on the SV website, and several parents have come in to register their children. She stated that they will begin the summer professional development planning, and will be working with BOCES and their summer offerings. She said that the Curriculum Council met yesterday and worked diligently on the state assessment data. Mrs. Brubaker said that they are reconvening an Elementary Report Card Committee to review data collected from a survey sent to parents about what they thought would be helpful information on the report cards. She said that they originally went standard based on the report cards like other districts in the area, but now is the time to reevaluate and fine tune the report cards to make them more parent friendly. Lastly, she reported that the Drama Club production of The Little Mermaid will take place this weekend with several show times throughout the weekend.

BOARD OF EDUCATION DEVELOPMENT REPORT – Mr. Bell attended the Joint Dinner Meeting on January 23 and the Legislative Breakfast on February 1.

VOICE OF THE ADMINISTRATORS – Mr. Schuldt reported that they had a pre bid meeting today with approximately 15 contractors. After the meeting, they did a tour of Brookside and Donnelly Elementary Schools so that the contractors could see what the scope of work was going to be prior to bidding.

Mr. Doig explained that Mr. Schuldt and Laura Dewey from BOCES met on Sunday to collect the radon canisters that were put out last Friday. More to follow on the results of those tests.

VOICE OF THE PUBLIC #2 – None

Executive Session – Mr. Leighton made a motion, seconded by Mrs. Howe, that the Board of Education meet in Executive Session to discuss contract negotiations. Upon vote the motion was approved unanimously. (5 yeases)

At 6:15 p.m. the Board recessed

At 6:16 p.m. the Board met in Executive Session

At 6:55 p.m. the Board returned to Regular Session

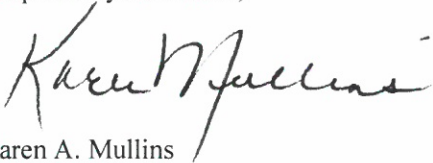
Superintendent's Contract Renewal – Mr. Leighton made a motion, seconded by Mrs. Howe, authorizing the Board of Education President to execute a contract renewal agreement with the Superintendent of Schools Roland Doig, containing the terms and conditions reviewed by legal counsel and authorized by the Board of Education.

Upon vote the motion was approved unanimously. (5 yeases)

MOTION TO ADJOURN – Mr. Bell made a motion, seconded by Mrs. Haskell, that the meeting be adjourned. Upon vote the motion was approved unanimously. (5 yeases)

There being no further business, Mr. Strick adjourned the meeting at 6:57 p.m.

Respectfully submitted,



Karen A. Mullins
School District Clerk